K W M E X P L O R E

Frequently Asked Questions

30 Days Series 8 by Zhang Kaihui

What is KWM?

King & Wood Mallesons (KWM) is a top-tier international law firm, from Asia, for the world. KWM Explore takes place in our Australian offices in Sydney, Melbourne, Perth, Brisbane, and Canberra.

What is KWM Explore?

KWM Explore is a 30-day paid internship that is flexibly scheduled between May and October.

Who is eligible to apply?

Only students who are part of The Smith Family's *Learning for Life* Tertiary Scholarship program are eligible to apply. This program is best for people who have not done an internship before.

But wait - I'm not studying law! Can I apply for this?

Absolutely! It takes many different teams, skills, and areas of expertise to look after our people and our clients. At King & Wood Mallesons we do more than law – we've got talented people working together to help achieve our business goals. They work in a range of roles, including in marketing and communications, human resources, legal and business research, technology, finance, hospitality and operations.

What teams can I work with?

You can find descriptions of teams on our website.

What will I learn?

You will gain practical work experience relevant to your studies and interests. You will grow your professional network and build skills and experience for your future career. You will gain insights to help you choose what you study and where you work in the future. You will make friends, learn new things, and see for yourself how a large commercial firm operates.

Do I need any prior experience or legal knowledge before commencing this program?

This program is designed for people who have not done a professional placement before.

How flexible is the program around holidays and family commitments?

The program is for 30 days from May 2025 to October 2025. You need to complete your internship onsite in one of our offices, during business hours, on weekdays. The program is designed to be flexible, outside of any centralised program activities. We will work with you to schedule your 30 days of work on days that suit your other commitments. For example, you can do fulltime blocks of five days, or one day per week.



How many days would I be working a week?

You will need to be available to do the national induction (two days) and the program wrap up (one day). There are also skills development workshops you are encouraged to attend. The schedule for work days with your host team will be flexible and tailored to your study and other commitments. You will receive a copy of your program schedule on your first day. KWM Explore interns can elect to work one or two days a week or choose to work intensively over university holiday periods, by agreement with your host team.

Would I receive training?

KWM Explore interns receive training and induction sessions and KWM will support you to have a great internship experience. During KWM Explore, you will also have the opportunity to develop a range of professional skills that will be relevant for a successful career through engaging and practical workshops facilitated by our people and some of our clients.

Would I be given a buddy or mentor?

Yes, you would be provided with a KWM supervisor, a buddy and a mentor. On the program, ongoing support and feedback will be provided to you, to help you grow and learn.

How would I be introduced around the office?

Around the office, we would introduce you to colleagues and clients as a KWM Explore intern.

How will I get to know people?

KWM is a welcoming place to work. Teams have regular meetings and social events you will be invited to. There are also broader office committees, affinity groups, and social and sporting programs through which our people can get to know their colleagues.

Am I eligible to return after I complete the program?

This is not a program with a guaranteed job at the end of it. Prior to finishing the KWM Explore program, KWM will consider if there are any opportunities for a further working relationship and will discuss any such opportunities with you. If, in the instance an appropriate position is available, you would be invited to apply through KWM's formal application process.

We will invite you to join the KWM Alumni group. Through this, you will get regular emails and messages with updates about our firm including jobs to apply for or upcoming professional learning and networking opportunities.

Thank you for considering KWM Explore. Please email <u>Saskia llott</u> with any questions.

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